



# Bureau of Justice Assistance Fact Sheet

*Nancy E. Gist, Director*

## Center for Task Force Training Program

The Center for Task Force Training (CenTF) Program provides specialized training to law enforcement personnel serving on drug and violent crime task forces funded either by Edward Byrne Memorial State and Local Law Enforcement Assistance (Byrne) Program formula grant funds or by local funds. Created in 1991, the CenTF Program has increased the operational effectiveness of task forces in four different areas: violent crime, financial investigations, multiagency coordination, and task force command. Each CenTF course is taught by experienced, senior-level instructors. The key elements of CenTF curriculums are the lessons learned from the BJA-funded Organized Crime Narcotics (OCN) Trafficking Enforcement Program and the Financial Investigations (Finvest) Program.

The program is funded by the Bureau of Justice Assistance (BJA) of the Office of Justice Programs, U.S. Department of Justice. BJA also administers the Byrne Program. The workshops and seminars are coordinated by the Institute for Intergovernmental Research (IIR). IIR is a nonprofit organization that specializes in law enforcement.

There is no registration or tuition fee for attendance, and participants may be eligible to receive Peace Officers Standards and Training (POST) credits. The local jurisdiction's POST council or commission can advise participants whether the CenTF training hours qualify for POST credits. Preregistration and registration for all workshops and seminars can be made by mail, fax, or telephone. Based on the number of requests CenTF receives, all 1996 courses are expected to fill quickly; therefore, persons interested in attending should register for courses as soon as possible.

### Violent Crime Workshop

The 2-day Violent Crime Workshop is offered to law enforcement commanders, supervisors, senior investigative personnel, and other criminal justice personnel who may become involved in or called on to develop a task force response to violent crime. The workshop focuses on homicide, robbery, sexual assault, domestic crime, and juvenile gang crimes. The following related topics are also covered:

- ☐ An overview of violence.
- ☐ A review of national violent crime problems and tested law enforcement responses.
- ☐ Resources available from other agencies.
- ☐ Multiagency operations.
- ☐ Forensic developments, including DNA and the Automated Fingerprint Identification System (AFIS).
- ☐ Coalition and investigative team building.
- ☐ Development of policies and procedures.
- ☐ Case management.
- ☐ Establishment, implementation, and operation of high-profile multijurisdictional operations.

In 1996, the Violent Crime Workshop will be offered according to the following schedule:

January 10–11	San Antonio, TX
March 4–5	Mobile, AL
April 15–16	Tulsa, OK
May 20–21	Asheville, NC
June 24–25	Buffalo, NY
July 15–16	Milwaukee, WI

August 19–20	Rapid City, SD
September 16–17	Spokane, WA
October 28–29	Lake Tahoe, NV
November 18–19	Daytona Beach, FL

## Financial Investigative Techniques Training Workshop

The 2-day Financial Investigative Techniques Training Workshop is a basic-level course designed to provide law enforcement officers with the skills necessary to conduct investigations of money-related crimes. No specialized fiscal or accounting skills or background are required for enrollment. After completing the course, the officer will be able to access various sources of financial information, use techniques to conduct covert and overt financial inquiries, establish probable cause for financial search warrants, locate and identify hidden assets, find and interpret documentary evidence of financial transactions, and construct a source-and-application-of-funds schedule. The workshop covers the following topics:

- ☐ Development of overt and covert investigative skills.
- ☐ Use of public record sources.
- ☐ Location of hidden assets.
- ☐ Procedures for asset seizure and forfeiture.

In 1996, the Financial Investigative Techniques Training Workshop schedule is as follows:

January 31–Feb 1	Atlanta, GA
February 28–29	Las Vegas, NV
March 20–21	Shreveport, LA
April 3–4	Tallahassee, FL
May 1–2	Albany, NY
May 30–31	Springfield, MA
June 5–6	Cleveland, OH
June 19–20	San Francisco, CA
July 10–11	Salt Lake City, UT
August 7–8	Missoula, MT
September 11–12	Portland, OR
September 25–26	Charleston, WVA
October 9–10	Little Rock, AR
November 6–7	Topeka, KS

## Multiagency Response Narcotics Workshop

The 3-day Multiagency Response Narcotics Workshop provides management-level training for narcotics task

force commanders, supervisors, and senior investigative personnel in the operation of a multiagency task force. Working together in small teams, participants conduct practical exercises in all aspects of a multiagency response to criminal activity. Training includes:

- ☐ Task force dynamics and interagency agreements.
- ☐ Written policies and procedures.
- ☐ Risk assessment.
- ☐ Case management and use of confidential informants.
- ☐ Raid management, problem solving, and practical exercises.

In 1996, the Multiagency Response Narcotics Workshop will be offered as follows:

May 6–8	Little Rock, AR
August 26–28	Cleveland, OH
October 21–23	Milwaukee, WI

## Experienced Narcotics Commanders Seminar

The 1-day Experienced Narcotics Commanders Seminar is designed to sharpen the management skills of narcotics task force commanders and senior-level law enforcement personnel. This seminar provides a forum for participants to discuss issues and problems pertinent to their units or task force operations.

Topics for discussion include:

- ☐ Risk assessment.
- ☐ Management of informants.
- ☐ Stress recognition and response.
- ☐ Personnel issues and employer responsibility.
- ☐ Demands of professionalism.
- ☐ Balancing of enforcement and prosecutorial needs.
- ☐ Forfeiture issues.
- ☐ Target selection.
- ☐ Information management and information sharing.
- ☐ Resources and fiscal management.
- ☐ Media relations.
- ☐ Training requirements.

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In 1996, the Experienced Narcotics Commanders Seminar will be offered according to the following schedule:

January 22	Albuquerque, NM
April 29	Columbus, OH
June 10	Winston-Salem, NC
July 29	Madison, WI
September 30	Springfield, IL

## For Further Information

To obtain a preregistration form or additional information about the workshops and seminars offered through CenTF, contact:

### **Institute for Intergovernmental Research**

2888 Remington Green Circle  
P.O. Box 12729  
Tallahassee, FL 32317  
Tel: 1-800-446-0912, extension 234 or 243  
Tel: 1-904-385-0600  
Fax: 1-904-422-3529

### **Bureau of Justice Assistance Clearinghouse**

P.O. Box 6000  
Rockville, MD 20849-6000  
Tel: 1-800-688-4252  
Fax: 1-301-251-5212  
Bulletin Board System: 1-301-738-8895  
Internet: look@ncjrs.aspensys.com

### **U.S. Department of Justice Response Center**

Tel: 1-800-421-6770

**U.S. Department of Justice**  
Office of Justice Programs  
*Bureau of Justice Assistance*

Washington, D.C. 20531

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